

CHAFFEE R-2  
SCHOOL DISTRICT  
REENTRY/REOPENING PLANS



2020-2021 SCHOOL YEAR

## MESSAGE FROM MR. BLACKMAN

Well, the start of the school year is nearing and the administration has been working extremely hard to prepare for the opening on school come August 24th. Our biggest concern and number one priority is to keep everyone safe and healthy. With that in mind, the district will be taking several precautionary measures that will be implemented. I would like to thank everyone in advance for their patience and understanding as we work through the COVID-19 pandemic. I would also like to thank the parents for their participation in the reopening of the schools survey, the building leadership teams for their input, and the custodians for their effort in making the buildings clean and sanitary.

During these unprecedented and challenging times, it is our hope to get back to some sort of normalcy. The district wants everything to go well - kids learning, teachers and staff educating kids, and parents able to provide for their families. As you read through this document, the first thing to notice is that there will be a lot of changes compared to how we operate from years past. Please note that we are releasing this information now so that any concerns or questions families and staff may have had will be answered. Please note that more information will be forthcoming from the building principals, but for now, please take a moment to review this plan as we look to return students to school. Thank you for your time and commitment to a safe start to our school year.

## Introduction:

This plan was developed to assist with the reopening of the Chaffee R-2 School District and to outline precautions the district will take to ensure the safety and well-being of staff and students. The guidelines referenced in this plan are based on guidance from the Centers for Disease Control (CDC), the World Health Organization (WHO), and the Scott County Health Department.

### **Instructional Plans for the District**

The Chaffee R-2 School District has developed 3 plans for instruction. It will be our goal to start in-person classes on Monday August 24th with precautions in place. This will be the **Green Plan.**

#### **Green: Onsite Instruction**

- Students are physically present at school with precautionary measures implemented.

#### **Yellow: In Response to an Active COVID-19 Community Outbreak**

##### **Fixed Blended Instruction:**

- School remains open w/ partial student attendance.
- A/B Day method used with Monday & Tuesday or Thursday & Friday student attendance for 2 days per week
- A/B Day is assigned by households so those living together attend on the same Day.

*Example: Students will only attend 2 days a week with each grade level being divided in half. Half the students would attend on Monday/Tuesday and the other half attending on Thursday/Friday with additional facility cleaning and disinfecting happening on Wednesday.*

- Bus routes will be factored into A/B Day assignments to reduce the number of riders on a given day as much as possible.
- May or may not result in a 50/50 split in each classroom.

#### **Red Plan: Also in Response to an Active Covid-19 Community Outbreak**

##### **Distanced Instruction**

- No face to face classes. Students will receive instruction off site through online means (Google Classroom) or physical materials.
- All school buildings will be closed. All students who were in traditional classes will move to AMI. All virtual students will continue with their virtual classes.
- Virtual/Online school: Students will receive instruction through an online format. Online instruction will NOT be impacted by COVID-related building closures.
- AMI (Alternative Method of Instruction): AMI refers to school courses taught only online when triggered by a building closure. \*\*AMI would also be implemented on an individual basis if/when a student should be in "direct contact" or test positive for COVID-19.\*\*

### **Individual Option: Virtual / Online Instruction**

**Blue Plan: This option will need to be arranged through the building principal prior to the 2020-2021 school year. The form must be completed by Friday, August 14, 2020.**

- Students will receive instruction online through a virtual format. Online instruction will NOT be impacted by COVID-related building closures.
- Students will be counted present
  - K-2 will obtain physical materials
  - 3-5 Google Classroom
  - 6-12 use Edgenuity
- Students taking courses virtually are subject to district policies, procedures, and rules applicable to students enrolled in traditional courses including, but not limited to the district's discipline code and prohibitions on academic dishonesty, discrimination, harassment, bullying, and cyberbullying.
- Participation in online learning requires a reliable wi-fi connection for video conferencing not provided by Chaffee R-II
- Students who choose this option will NOT be eligible for school activities such as band, athletics, clubs, etc. students will be permitted to attend athletic events or concerts.
- Registration deadlines will be strictly enforced unless the superintendent or designee determines that an exception is warranted due to circumstances such as a change in a student's health or the long-term suspension of a student.
- Students enrolled in virtual courses are expected to complete all course requirements in the time allotted for the course.
- Students enrolled in virtual courses will be committed to a semester of coursework. At the end of the semester, students may opt to re-enroll for virtual for second semester or return to in-person classes.

### **Frequently Asked Questions:**

- When will school start?
  - It will be our goal to start in-person classes on Monday August 24th with precautions in place.
- Will students be required to wear masks?
  - The district will not provide students with masks, however, disposable masks will be available in cases where students fail to bring their own.
  - Students should have masks available to use at all times when necessary.
  - Students will be required to wear masks during class changes or when social distancing is not possible.
  - When social distancing is possible and students are not working directly with staff or classmates, masks will not be required.
  - Students will be required to wear masks while riding the bus.

- Will staff be required to wear masks? If so, do they need to be clear?
  - Staff will not be required to wear face masks, however it will be strongly encouraged to wear masks when working with students one on one or walking around the classroom while working with students. If a teacher is in the front of the room or working at their desk, the teacher will have the discretion to wear a mask or not.
  - Every teacher will be receiving a cloth mask and will have several disposable masks to keep in the classroom.
  - Reusable full face shields have also been purchased and can be worn at the discretion of the staff members, and when working with hearing impaired students.
  
- Will bus routes still be running and will there be social distancing on the buses?
  - All bus routes will be running, however, parents will be strongly encouraged to provide transportation for their students because of limited social distancing opportunities.
  
- Will students' temperatures be taken before entering the building?
  - Temperature checks will be taken at all points of entry during arrival times in the morning.
  
- Will vending machines be available?
  - The vending machines will be shut off and not available for student and staff use.
  
- Will water fountains be operating?
  - There will be touchless water stations available for student and faculty use.
  
- What communication platforms will be used to make announcements?
  - School Messenger
  - Facebook and other social media platforms
  - School Web-site
  
- How often will buses be disinfected?
  - Buses will be disinfected after morning and afternoon routes.
  
- Will there be extra-curricular activities this year?
  - The district's goal is to have extra-curricular activities for students. However, activities such as athletics will be decided at the state level.
  - Other student activities will be decided with guidance from local and state health department agencies.

- Will there be hand sanitizer available for students?
  - There are wall mounted and mobile hand sanitizer dispensers available.
  - All classrooms will have sanitizer dispensers available.
  
- Will masks be provided for students or will they be expected to have their own?
  - Masks will only be available when a student forgets to bring their PPE.
  - Parents will be encouraged to purchase masks and to have them available for their child to carry on them to school.

## **Background:**

COVID-19 is a disease caused by a new strain of coronavirus linked to the same family of viruses as Severe Acute Respiratory Syndrome (SARS) and some types of the common cold. Infection with SARS-CoV-2, the virus that causes COVID-19, can cause illness ranging from mild to severe and, in some cases, can be fatal. Symptoms typically include fever, cough, and shortness of breath. Some people infected with the virus have reported experiencing other non-respiratory symptoms. Other people, referred to as asymptomatic cases, have experienced no symptoms at all.

According to the CDC, symptoms of COVID-19 may appear in as few as 2 days or as long as 14 days after exposure.

## **COVID-19 Symptoms:**

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness.

Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms

## **How COVID-19 Spreads:**

Although the first human cases of COVID-19 likely resulted from exposure to infected animals, infected people can spread SARS-CoV-2 to other people.

The virus is thought to spread mainly from person to-person, including:

- Between people who are in close contact with one another (within about 6 feet).
- Through respiratory droplets produced when an infected person coughs or sneezes. These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.

It may be possible that a person can get COVID-19 by touching a surface or object that has SARS-CoV-2 on it and then touching their own mouth, nose, or possibly their eyes, but this is not thought to be the primary way the virus spreads. People are thought to be most contagious when they are most symptomatic (i.e., experiencing fever, cough, and/or shortness of breath). Some spread might be possible before people show symptoms; there have been reports of this type of asymptomatic transmission with this new coronavirus, but this is also not thought to be the main way the virus spreads.

Although the United States has implemented public health measures to limit the spread of the virus, it is likely that some person-to-person transmission will continue to occur. The CDC website provides the latest information about COVID-19 transmission:

[www.cdc.gov/coronavirus/2019-ncov/about/transmission.html](http://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html).

The Chaffee R-2 Health Services Return to School Plan will be operational when students and staff return to school after the COVID-19 pandemic has subsided and public health authorities have deemed it safe to resume school activities. The plan has been developed to provide clear and actionable guidance for safe operations through the prevention, early detection and control of COVID-19 in schools and to promote the safety, health, and welfare of our students, staff and community.

## **Determining Eligibility to Re-Open:**

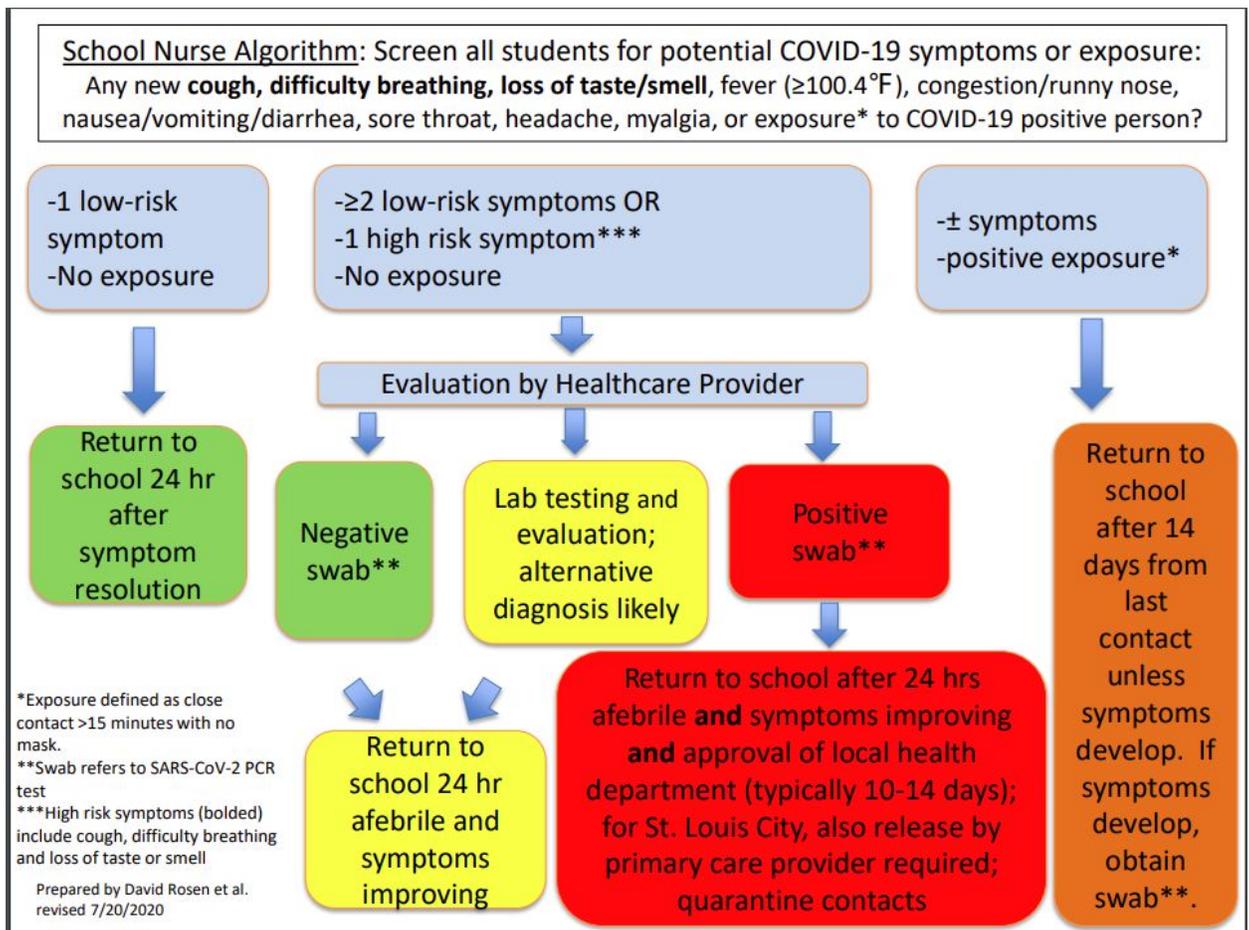
Determining when to re-open or to modify the district's current operation will be an important decision. The district will follow all federal, state and local health agencies mandates as well as any applicable directives that may be issued from the Missouri Governor's Office and local entities.

## **Precautionary Measures to be Implemented:**

The following measures will be implemented and maintained when operating in the Green and Yellow Plans. The Green and Yellow Plans both consist of staff and students in the buildings and present for onsite instruction.

## Safety and Well Being:

- **Daily Screenings**
  - Parents must screen students and keep your student home if they are experiencing any of the COVID - 19 symptoms.
  - Daily temperature screenings of students and staff will take place at points of entry during morning arrival times with non-contact thermometers.
  - Staff members must self screen themselves and stay home from work if they are experiencing any of the COVID - 19 symptoms.
  
- **Guidelines for Common Illnesses Identified During the School Day**
  - Students that are being sent home will be placed in a precautionary room before parents or guardians arrive for pick-up.
  - School nurses at the elementary and secondary schools will use the below flow chart as it relates to evaluating sick students and staff.



- **Guidelines to Return to School if a Student has a Positive COVID-19 Test or is Diagnosed a Presumptive COVID-19 by the Provider**
  - The district will follow current CDC guidelines to return to school.
  - Please refer to the CDC Website @: [www.cdc.gov](http://www.cdc.gov)
  
- **Teachers as Essential Workers**
  - If a teacher has been exposed, the teacher can continue to work as long as they do not have COVID - 19 Symptoms.
    - Exposed teachers will be required to wear a surgical mask or a N-95 mask while working.
    - Exposed teachers will need to eat by themselves and practice social distancing.
  - If a teacher has been exposed and experiences COVID - 19 Symptoms, the teacher will need to stay home and contact a medical provider.
  
- **Best Practices**
  - The district will reinforce best practices at school that helps stop the spread of COVID - 19
    - Proper hand washing
    - Wear PPE during transitions
    - Cover cough/sneeze
    - Social distancing
    - Symptom checks at school and home
    - Signage will be placed throughout the offices and buildings to encourage best practices.

## **Transportation:**

- Parents are encouraged to drop off students because of the inability to social distance on the bus.
- All buses will have masks and hand sanitizer available for student use.
- Drivers will be required to wear masks while driving the bus.
- Students will be required to wear masks while being transported on the bus.
- Drivers will have a limited supply of disposable masks when students fail to bring their own.
- Buses will be disinfected after morning and evening runs.
- Students will be encouraged to sit in the same seat every day.
- The district will always be open to consider changing our guidelines based on CDC and local health department recommendations.

## **Classroom Environment:**

- Social Distancing in the classroom
  - When feasible, students will be seated facing the same direction.
  - All classrooms will have seating charts designed by the teacher.
  - Hand sanitizer will be made available to students.
  - Teachers will have disinfectant wipes and spray to use at their discretion.
  - Student travel during instructional time will be limited.
  - Supplies will not be shared.

## **Personal Protective Equipment (PPE)**

- Staff Members
  - All staff will be provided with PPE by the district (masks, face shields, gloves)
  - Staff is allowed to bring their own personal PPE.
  - Staff will be encouraged to wear PPE when assisting individual students or small groups of students, working in close proximity of other staff members, and during transition times.
  - All staff members will be required to wear masks while driving or riding a bus.
- Students
  - The district will not provide students with masks, however, disposable masks will be available in cases where students fail to bring their own.
  - Students should have masks available to use at all times when necessary.
  - Students will be required to wear masks during class changes or when social distancing is not possible.
  - When social distancing is possible and students are not working directly with staff or classmates, masks will not be required.
  - Students will be required to wear masks while riding the bus.

## **Facilities Cleaning**

- Custodial
  - Both buildings will be completely cleaned and disinfected prior to the start of the school year and will continue to adhere to all necessary safety precautions.
  - Additional disinfecting products and equipment have been made available for deep cleaning procedures.
  - The following workspaces will be disinfected on a daily basis:
    - Workspaces, electronic equipment, general touch points, buses and other common areas such as library, gym, locker rooms and lunch areas.
- Teachers
  - Teachers will not be required to disinfect their work space, however all teachers will be provided with disinfectant wipes and spray to use on an as needed basis. Teachers will communicate with custodial staff for refills.

## **Water Fountains, Vending Machines and Snacks**

- Water Fountains
  - Water fountains will not be utilized.
  - Touchless water fill stations will be available for student and staff use.
  - All staff should have their own water bottle.
  - Students should bring their own transparent water bottle.
- Vending Machines
  - All vending machines will be turned off and not available for student or staff use.
- Snacks
  - Snacks will not be allowed in the classroom and hallways.
  - Teachers will refrain from selling snacks as a fundraiser.

## **Lunch and Meal Services**

- Lunch Room Precautions
  - Social distancing will be maintained when feasible
  - More seating options will be available to help with social distancing.
  - The elementary school will be offering only 1 choice of meals served.
  - The Jr./Sr. High school will have limited choices.
    - salad and sandwich bar will be temporarily closed
    - Food and drink items will be served to students by food service personnel.

## **Library Services**

- The following are considerations for operating the elementary library:
  - Students will use hand sanitizer upon entering the library or after sitting down their returned items.
  - Library staff will place books and magazines into quarantine for 3 days. Other items will be sanitized after use.
  - Workstations and high contact areas and items will be frequently sanitized by staff.
  - Checkouts will be scheduled as able (PreK, kindergarten, and 1st grade have always been).
  - The librarian will conduct lessons in classrooms if feasible..
  - The librarian will implement a hold system as needed.
  - Students will social distance as feasible while using computer workstations and tables.
  - Staff members will wear masks when appropriate.
  - Book fair will be online only for first semester.

- The following are considerations for operating the high school library:
  - Students will use hand sanitizer upon entering the library or after sitting down their returned items.
  - Library staff will place books and magazines into quarantine for 3 days. Other items will be sanitized as able.
  - Workstations and high contact areas and items will be frequently sanitized by staff and students.
  - Checkouts will be scheduled as needed.
  - The librarian will implement a hold system as needed.
  - Students will social distance when feasible while using computer workstations and tables.
  - Staff and students will wear masks according to district policy (especially at computers and tables).
  - Windows will be opened as weather permits to increase ventilation (the front door is always open).
  - Classes who frequently use the library will be encouraged to have a seating chart.

## **Health Care Services**

- School Nurses
  - Nurses will keep regular logs of health room visits and complete necessary forms of staff and students that present COVID - 19 symptoms at school.
  - Nurses will maintain regular health checks with students and parents.
  - Nurses will seek guidance from the Scott County Health Department as appropriate.
  - Nurses will communicate with custodial staff in regard to disinfection of potential surface contacts by sick staff and students.
  - Nurses will update administrative staff on guidance from the Scott County Health Department

## **Building Visitors**

- Parents and Vendors
  - Parents will be encouraged to wear a mask upon entering the buildings.
  - All Vendors and other visitors will be required to wear a mask upon entering the buildings.
  - All visitors will need to fill out the visitor self-screening form at the office window after being buzzed into the building by school personnel.

## **Recess**

- Elementary only
  - Students will have recess.
  - Students will wash hands or sanitize before and after recess.
  - Teachers will supervise students in order to keep them safe and limit high risk behaviors.
  - Building administrators will work to reduce the number of students at recess in order to reduce risk.

## **Materials (Packets) Preparation and Return**

- In the event of any school closure, the **Red Instructional Plan** will be implemented. Students that cannot receive instruction through online means will have the opportunity to work with physical materials provided by teachers in a packet.
- Packet Preparation
  - Staff members involved in packet preparation should be symptom free.
  - Any location in our school used for packet preparation should be thoroughly cleaned.
  - Packets should be held for 24 hours after being prepared in order to be distributed.
- Packet Pickup and Return
  - Staff members will place incoming packets in quarantine for 24 hours.
  - Packet Pickup and Return locations will be established and communicated to parents and students by using all communication platforms.

## **Communication**

- All platforms used by the district will be utilized to communicate with parents and students regarding important information.
  - School Messenger
  - Social Media such as Facebook
  - School Website
  - Local Media Outlets

## **Activities and Athletics**

The following protocols will be put into place during the 2020-2021 school year. As with the past several months, these practices will be amended as need be. The Chaffee Jr./Sr. Administration will closely monitor and be in contact with the Scott County Department and MSHSAA as the situation changes and base the best practices and protocols on the recommendation of the health department, state government, and MSHSAA.

### **Athletes and Activities Pre-Screenings**

- Pre-season & regular season sports will have a checklist for practice/games for Covid-19 documentation. Coaches will need to keep records of the following on days practice, meetings, or games take place:
  - Attendance
  - Temperature Checks
  - Covid-19 Screening Questions
  - Any person with positive symptoms should not be allowed in the workout and should be sent home immediately.
- Students and Coaches will be screened before games and before getting on the bus for away games.
- Per MSHSAA recommendation, student athletes and participants will be required to wear face coverings in the locker room, weight room and at practice if they are not actively participating in practice, drills, scrimmages or during games.
- Per MSHSAA recommendation, coaches and directors will wear face coverings around athletes and in situations where consistent social distancing can not be sustained.
- The Athletic Director will collaborate with other AD on game days to confirm both teams have been screened prior to games.
- The Athletic Director will communicate with other AD's as far as Spectators for home and away games. Notifications will be sent out as soon as possible. Goal is 24 hours in advance.
- Athletes will be given individual water bottles that will be marked with their name and number for games. Managers are not to bring water bottles to athletes. Coaches will need to take precautions when refilling water bottles or during games.
- The Athletic Director will communicate with schools about any concerns or recent increased cases regarding Covid-19 before travel to away games is to occur.
- The Athletic Director will inform visiting schools of these protocols.

### **Physical Activity and Athletic/Activities Equipment:**

- There should be no shared athletic towels, clothing or shoes between participants.
- Participants should wear their own appropriate workout clothing (do not share clothing), and individual clothing/towels should be washed and cleaned after every workout.
- Refrain from sharing practice/scrimmage jerseys or scrimmage hats/caps.
- Hand sanitizer should be plentiful at all contests and practices/rehearsals.
- Athletic equipment such as bats, batting helmets and catchers gear should be cleaned between each practice or game. Other equipment, such as football helmets/other pads, lacrosse helmets/pads/gloves/eyewear, field hockey helmets/pads/gloves/eyewear, should be worn by only one individual and not shared.
- Coaches will disinfect all equipment and locker rooms after use on game days and after practices.
- Masks or face coverings are REQUIRED for participants, coaches/directors and officials/adjudicators any time they are not doing strenuous physical activity. Wearing masks before activities and immediately following activities is REQUIRED, especially prior to screening
- Maximum lifts should be limited and power cages should be used for squats and bench presses. Spotters should stand at each end of the bar with the use of a mask.

### **Cleaning and Hygiene:**

- Prior to an individual or groups of individuals entering a facility, hard surfaces within that facility should be wiped down and sanitized (door handles, chairs, furniture in meeting rooms, locker rooms, weight room equipment, bathrooms, athletic training room tables, storage rooms, instrumental equipment, etc.).
- Individuals should wash their hands for a minimum of 20 seconds with water and soap before touching any surfaces or participating in workouts or rehearsals.
- Avoid touching eyes, nose and mouth with unwashed hands.
- Hand sanitizer should be plentiful and available to individuals as they transfer from place to place.
- Weight equipment, musical equipment, etc. should be wiped down thoroughly before and after an individual's use of equipment.
- Any equipment such as weight benches, athletic pads, etc. having holes with exposed foam should be covered.
- Participants must be encouraged to shower and wash their workout clothing immediately upon returning home.
  - Jr. High Football practice will take place in the morning before school. The Jr. High Football locker room has 8 working showers that are partitioned off and with curtains for privacy. Jr. High Football players will need to shower after morning practice before they go to school.

### **Jr./Sr. High Basketball Home Games**

- Both sides of bleachers will be pulled out to help with social distancing at every home game. Blue painters tape will be used to mark off sections for fans to not sit in for social distancing unless near family members.
- Fans will be reminded about social distancing (signs) and on game time sound systems. Fans will be encouraged to wear face coverings and will only be required to if the Local Health Department or State government mandates it.
- Workers (Supervision, Gate, concessions) will wear face coverings while on duty.
- If concessions are allowed, we will only offer pre-packaged food and drinks.
  - Workers will use masks and gloves.
  - Hand disinfectant will be available for all.
- Coaches and players on the bench not participating during the games are required to wear a face covering per MSHSAA recommendation and guidelines.
- Facebook livestream will be offered for most home games at the varsity level.

### **Cross Country, Football and Softball games (outdoors)**

- Fans are encouraged to bring lawn chairs for football and softball games.
- Home and visiting bleachers will be available. Blue painters tape will be used to mark off sections for fans to not sit in for social distancing unless near family members.
- Workers (Supervision, Gate, concessions, etc) will wear face masks while on duty.
- If concessions are allowed, we will only offer pre-packaged food and drinks.
  - Workers will use masks and gloves
  - Hand disinfectant will be available for all
- Coaches and players on the sidelines, in the dugout not participating during the games are required to wear a face covering per MSHSAA recommendation and guidelines.
- Facebook livestream will be offered for all home games at the varsity level for football and when possible at home softball games.
- Cross Country meets protocols and procedures will be determined by the host school and the information will be given out as it becomes available.
- Band will perform behind the endzone near the scoreboard to accommodate for social distancing during varsity football games.

### **Spectators Attendance at Games:**

- For Chaffee home games, it is recommended that all spectators wear face coverings and sit by family members or those in the same household. Bleachers will be marked to allow for social distancing.
- Spectators are also allowed to bring lawn chairs for any outdoor activities (football, softball, etc.)
- Facebook Live will be offered for most home varsity sporting events.
- If there is a restriction on social gatherings mandated by the local health department or state government, the following protocol will be in place:
  - Tier 1 (Essential): Participants, Coaches/Directors, Officials, Event Staff, Medical Staff, Security
  - Tier 2 (Preferred): Media
  - Tier 3 (Non-essential): Spectators (Family of students), vendors, and non family spectators.
- As situations change, more restrictions may need to be applied and will be communicated to families and visiting teams.

### **Reporting**

1. Student athletes should notify their coach if they test positive or if someone in their immediate family tests positive. Coaches should notify the Athletic Director if an athlete or a coach tests positive.
2. If a student athlete or coach's immediate family or a person living under the same roof with an athlete or coach has tested positive, that person should notify their coach and/or Athletic Director and self quarantine as directed by the Scott County Public Health Department (SCPHD).
3. The District will work with the local health department (SCPHD) to follow proper notification procedures as necessary for those in immediate contact with the person who tests positive.
4. Broad communication by the District to proper groups will be sent, as necessary, to communicate a positive case of an athlete or coach.

### **Returning to Play**

- The district will follow current CDC guidelines to return to extracurricular activities.
- Please refer to the CDC Website @: [www.cdc.gov](http://www.cdc.gov)